



**FY 2021**  
**MONTHLY STATUS REPORT**  
**MARCH 2021**



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Interoffice Memorandum

TO: CARLA A. REID  
GENERAL MANAGER/CEO

VIA: JOSEPH F. BEACH <sup>DS</sup>  
DEPUTY GENERAL MANAGER OF ADMINISTRATION *JFB*

FROM: PATRICIA A. COLIHAN <sup>DS</sup>  
CHIEF FINANCIAL OFFICER *PC*

DATE: APRIL 28, 2021

SUBJECT: MONTHLY STATUS REPORT – MARCH 2021

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Attached is the March Monthly Status Report on the budgetary and fiscal performance of the Commission. The report provides summary information delineating the Commission's current and projected financial status for Fiscal Year 2021 (FY'21). Beginning back in March 2020 we developed a Cost Savings Plan to address the impacts of the Covid-19 pandemic on our operations. This aggressive plan continues in FY'21 with planned expenditure reductions across all departments, debt related savings and adjustments, and the elimination of the PAYGO transfer for capital projects with a portion (\$10 million) preserved to support operating costs. Due to the uncertainty surrounding the duration and impact of the COVID-19 pandemic, we will continue to monitor our position and expect to modify our projections over the course of the fiscal year as new information becomes available. We are making some significant changes to our projected financial results in this month's report.

In this month's report we've further lowered our revenue projections for water consumption and sewer use revenues due to more of the consumption occurring in the lower tiers, the continued impacts of the pandemic and our moratorium on turn-offs which, has led to significant increases in our past due accounts and past due amounts, even above our previous allowances. The sewer use revenue estimate also incorporates the reduction of \$12 million to recognize the previously identified need to re-

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baseline sewer use revenues due to historical trends. The Cost Savings Plan remains in force. In addition to the Plan's reduced PAYGO amount, all departments have contributed with further reductions to their spending projections. Due to the decision to forgo the Bond Anticipation Note principal payment in order to help build up our reserves, the debt service expense projection was further reduced, having already reflected the restrained capital spending in FY'20 and anticipated lower spending in FY'21.

The pandemic continues to impact our ability to execute our capital program. We have received updated projections from our project managers for most of our capital projects and made further expense reductions in this month's report. Slower spending on bond funded projects may allow us to delay future bond sales, contributing to debt service savings in the operating funds.

As a result of these changes, the accumulated net revenue at year end has increased by \$6.3 million and is now projected to be \$165.3 million (see page 2 of the report), of which \$80.9 million is restricted for our working capital reserve. Due to the impacts of the Covid-19 pandemic, fund balance amounts previously planned for use in the FY'22 through FY'24 budgets have been eliminated.

Beginning with FY'21 we have shifted away from water production to water consumption and sewer use data by tier as the basis for our modeling and revenue projections. The additional data points are expected to result in greater insight and more accurate forecasts of water and sewer revenue. While fiscal to date water consumption at 129.0 MGD is only 0.2% below the five-year average, water consumption and sewer use revenue is currently tracking at 6.9% below budget primarily due to more of the consumption occurring in the lower tiers (pages 3 & 4) and an increase to our allowance for uncollectible water and sewer receivables due to growth in past due accounts and past due amounts during the pandemic

Other highlights of the March 2021 report are as follows:

**Revenues**

- Total revenues (all funds) through March were \$580.3 million or 70% of total budgeted.
- Total revenues (all funds) are projected to be \$768.9 million; \$59.5 million less than budgeted.

**Expenses**

- Total net expenses (all funds) through March were \$532.5 million or 64% of total budgeted.
- Total net expenses (all funds) are projected to be \$738.3 million; \$92.6 million less than budgeted.

**Water Consumption**

- Water consumption through March averaged 129.0 MGD (page 4).

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**Workyears**

- Cumulative workyears through the end of March were 1,679 (page 5).

**System Development Charge**

- The available account balance through March was \$21.3 million. The account balance will be used during the year to fund water and sewer growth-related capital projects (page 13).

I recommend transmittal of the attached report to Prince George's and Montgomery Counties.

**OPERATING FUNDS  
CONSOLIDATED STATEMENT OF REVENUES AND EXPENDITURES**

(In Thousands)

	<b>FY'20 ACTUAL</b>	<b>FY'21 APPROVED BUDGET</b>	<b>FY'20 ACTUAL THRU 3/30/20</b>	<b>FY'21 ACTUAL THRU 3/31/21</b>	<b>PROJECTED THRU 6/30/21</b>
<b><u>REVENUES</u></b>					
Water Consumption and Sewer Use Charges	\$618,158	\$689,210	\$481,679	\$488,847	\$642,000
Use of Accumulated Net Revenue	11,341	8,000	0	0	8,000
All Other Revenues	135,690	131,248	97,673	91,421	118,945
<b>TOTAL REVENUES</b>	<b>765,189</b>	<b>828,458</b>	<b>579,352</b>	<b>580,268</b>	<b>768,945</b>
<b><u>EXPENSES</u></b>					
Operating Expenses	473,862	493,046	341,207	331,593	470,700
PAYGO	0	31,016	0	0	0
Debt Service Expense	292,322	325,593	217,541	219,215	292,000
<b>GROSS EXPENSES</b>	<b>766,184</b>	<b>849,655</b>	<b>558,748</b>	<b>550,808</b>	<b>762,700</b>
Less: Reconstruction Debt Service Offset	(11,600)	(9,500)	(8,700)	(7,125)	(9,500)
Less: SDC Debt Service Offset	(6,695)	(5,772)	(5,021)	(4,329)	(5,772)
Less: Premium & Underwriter's Discount Transfers	(7,904)	(3,500)	(2,175)	(6,863)	(9,151)
<b>NET EXPENSES</b>	<b>739,985</b>	<b>830,883</b>	<b>542,852</b>	<b>532,491</b>	<b>738,277</b>
<b>NET REVENUE (LOSS) FOR YEAR</b>	<b>\$25,204</b>	<b>(\$2,425)</b>	<b>\$36,500</b>	<b>\$47,777</b>	<b>\$30,668</b>

**COMBINED WATER AND SEWER OPERATING FUNDS**

(In Thousands)

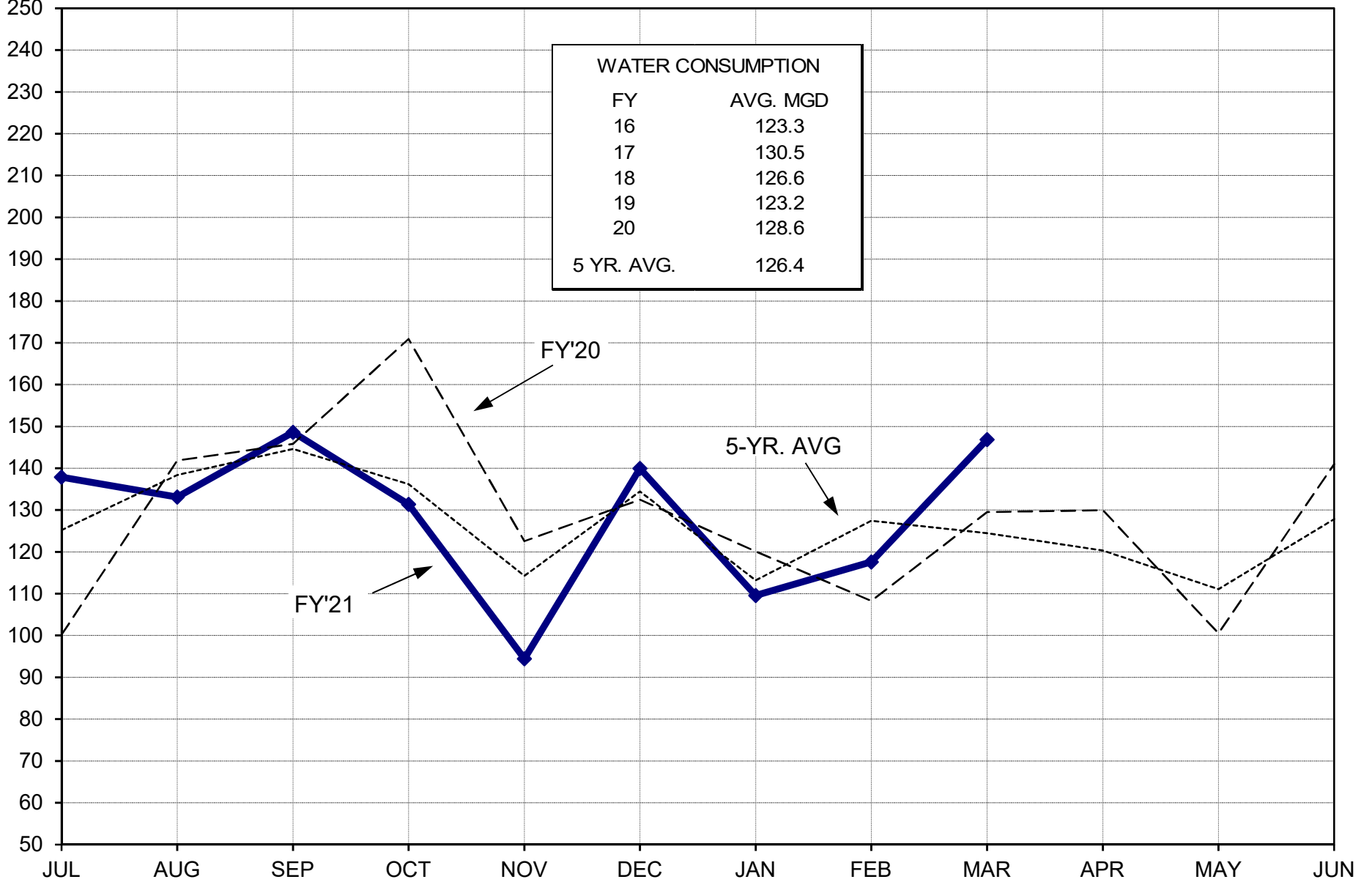
	<u>FY'20 ACTUAL</u>	<u>FY'21 APPROVED BUDGET</u>	<u>FY'20 ACTUAL THRU 3/30/20</u>	<u>FY'21 ACTUAL THRU 3/31/21</u>	<u>PROJECTED THRU 6/30/21</u>
<b>REVENUES</b>					
Water Consumption & Sewer Use Charges	\$618,158	\$689,210	\$481,679	\$488,847	\$642,000
Use of Accumulated Net Revenue	11,341	8,000	0	0	8,000
All Other Revenues	122,209	120,040	87,331	83,111	107,990
<b>TOTAL REVENUES</b>	<u>751,708</u>	<u>817,250</u>	<u>569,010</u>	<u>571,958</u>	<u>757,990</u>
<b>EXPENSES</b>					
Operating Expenses	472,147	491,141	340,064	330,300	468,800
PAYGO	0	31,016	0	0	0
Debt Service Expense	279,745	313,865	208,331	211,676	280,000
<b>GROSS EXPENSES</b>	<u>751,892</u>	<u>836,022</u>	<u>548,395</u>	<u>541,976</u>	<u>748,800</u>
Less: Reconstruction Debt Service Offset	(11,600)	(9,500)	(8,700)	(7,125)	(9,500)
Less: SDC Debt Service Offset	(6,695)	(5,772)	(5,021)	(4,329)	(5,772)
Less: Premium & Underwriter's Discount Transfers	(7,904)	(3,500)	(2,175)	(6,863)	(9,151)
<b>NET EXPENSES</b>	<u>725,693</u>	<u>817,250</u>	<u>532,499</u>	<u>523,659</u>	<u>724,377</u>
<b>NET REVENUE (LOSS) FOR YEAR</b>	<u>\$26,015</u>	<u>\$0</u>	<u>\$36,511</u>	<u>\$48,299</u>	<u>\$33,613</u>
ACCUMULATED NET REVENUE - BEGINNING OF YEAR	132,931				139,722
NET REVENUE (LOSS) FOR YEAR	26,015				33,613
USE OF ACCUMULATED NET REVENUE	(11,341)				(8,000)
ACCUMULATED NET REVENUE - END OF YEAR	<u>\$147,605</u>				<u>\$165,335</u> *
WATER CONSUMPTION (MGD)	128.6	122.1	130.2	129.0	122.1

\* Includes Working Capital Reserve of \$80.9 million.

NOTE: Refer to Pages 8 and 9 for details of Water and Sewer Operating Funds.

# WATER CONSUMPTION

AVERAGE MGD

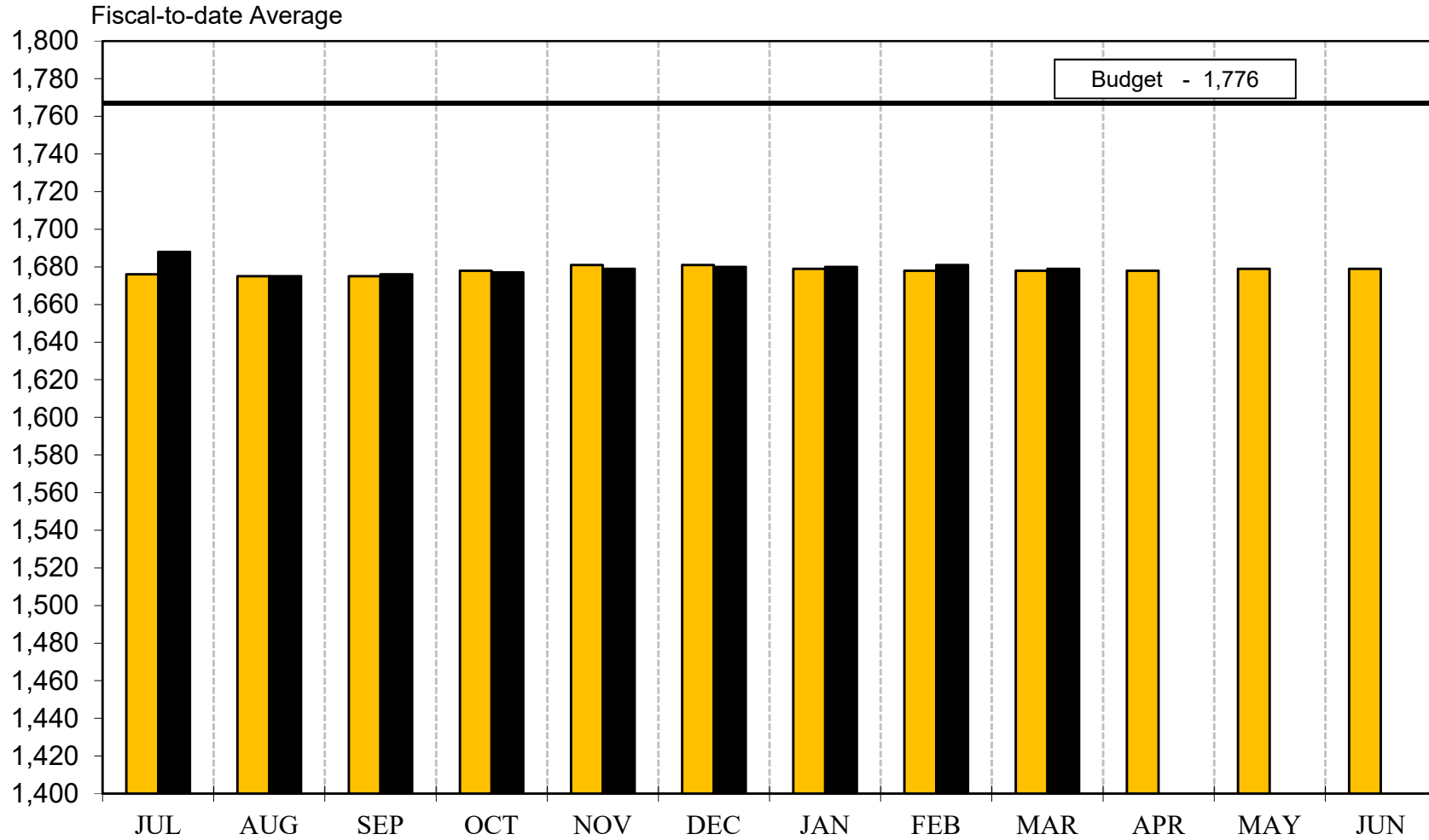


**FY'21  
WATER CONSUMPTION**

<u>MONTH</u>	<u>MONTHLY AVERAGE (MGD)</u>	<u>FY'21 CUMULATIVE AVERAGE (MGD)</u>	<u>FY'20 CUMULATIVE AVERAGE (MGD)</u>
July	137.879	137.879	100.173
August	133.079	135.479	121.024
September	148.602	139.758	129.285
October	131.358	137.641	139.689
November	94.436	129.170	136.267
December	139.932	130.983	135.637
January	109.541	127.891	133.419
February	117.588	126.704	130.276
March	146.817	128.980	130.194
April			130.172
May			127.475
June			128.601



# ACTUAL WORKYEARS



<span style="display:inline-block; width:10px; height:10px; background-color:yellow; border:1px solid black;"></span> FY'20	1,676	1,675	1,675	1,678	1,681	1,681	1,679	1,678	1,678	1,678	1,678	1,679	1,679
<span style="display:inline-block; width:10px; height:10px; background-color:black; border:1px solid black;"></span> FY'21	1,688	1,675	1,676	1,677	1,679	1,680	1,680	1,681	1,679	-	-	-	-

**STATEMENT OF CAPITAL FUNDS INCOME AND EXPENDITURES**  
**CAPITAL FUNDS TOTAL**

(In Thousands)

	<u>FY'20 ACTUAL</u>	<u>FY'21 APPROVED BUDGET</u>	<u>FY'20 ACTUAL THRU 3/30/20</u>	<u>FY'21 ACTUAL THRU 3/31/21</u>	<u>PROJECTED THRU 6/30/21</u>
<b><u>GROSS FUNDS AVAILABLE</u></b>					
Bonds Issued and Cash on Hand	\$289,097	\$562,675			
Anticipated Contributions:					
Federal & State Grants	1,589	23,000			
System Development Charge	14,077	9,530			
Other	12,451	10,177			
Available for Current Construction	<u>317,214</u>	<u>605,382</u>			
<b><u>CAPITAL COSTS</u></b>					
Salaries & Wages	\$26,388	\$27,826	\$19,855	\$19,156	\$27,826
Contract Work	211,404	353,066	131,139	146,552	250,000
Consulting Engineers	44,478	77,182	26,444	23,081	40,000
All Other *	112,115	147,308	61,895	74,278	135,000
<b>TOTAL COSTS</b>	<u><u>\$394,385</u></u>	<u><u>\$605,382</u></u>	<u><u>\$239,333</u></u>	<u><u>\$263,067</u></u>	<u><u>\$452,826</u></u>

\*Reflects the transfer of \$5.4 million of Bond Premium to the Water & Sewer Operating funds.

**CONSOLIDATED STATEMENT OF OPERATING FUNDS, REVENUES AND EXPENDITURES**

(In Thousands)

	<b>FY'20 ACTUAL</b>	<b>FY'21 APPROVED BUDGET</b>	<b>FY'20 ACTUAL THRU 3/30/20</b>	<b>FY'21 ACTUAL THRU 3/31/21</b>	<b>PROJECTED THRU 6/30/21</b>
<b>REVENUES</b>					
Water Consumption Charges	\$271,173	\$295,512	\$211,988	\$214,015	\$280,000
Sewer Use Charges	346,985	393,698	269,691	274,832	362,000
Account Maintenance Fees	35,922	32,360	23,976	24,311	31,900
Infrastructure Investment Fee	42,781	39,410	29,109	29,966	39,100
Front Foot Benefit & House Connection Assessments	12,824	10,378	9,685	8,133	10,700
Plumbing & Inspection Fees	14,425	14,470	10,835	12,672	15,090
Interest Income	5,364	10,600	4,605	382	625
Rockville Sewer Use	3,147	3,000	2,282	2,353	3,000
Use of Accumulated Net Revenue	11,341	8,000	0	0	8,000
Miscellaneous	21,227	21,030	17,181	13,604	18,530
<b>TOTAL REVENUES</b>	<b>765,189</b>	<b>828,458</b>	<b>579,352</b>	<b>580,268</b>	<b>768,945</b>
<b>EXPENSES</b>					
Salaries & Wages	132,574	128,370	101,109	98,849	128,900
Heat, Light & Power	15,534	20,423	11,593	14,289	19,400
Regional Sewage Disposal	56,414	58,000	40,524	42,587	58,000
All Other	269,340	286,253	187,981	175,868	264,400
PAYGO	0	31,016	0	0	0
Debt Service	292,322	325,593	217,541	219,215	292,000
<b>GROSS EXPENSES</b>	<b>766,184</b>	<b>849,655</b>	<b>558,748</b>	<b>550,808</b>	<b>762,700</b>
Less: Reconstruction Debt Service Offset	(11,600)	(9,500)	(8,700)	(7,125)	(9,500)
Less: SDC Debt Service Offset	(6,695)	(5,772)	(5,021)	(4,329)	(5,772)
Less: Premium & Underwriter's Discount Transfers	(7,904)	(3,500)	(2,175)	(6,863)	(9,151)
<b>NET EXPENSES</b>	<b>739,985</b>	<b>830,883</b>	<b>542,852</b>	<b>532,491</b>	<b>738,277</b>
NET REVENUE (LOSS) FOR YEAR	25,204	(\$2,425)	\$36,500	\$47,777	30,668
ACCUMULATED NET REVENUE - JULY 1	167,160				161,540
Use of Fund Balance	(22,941)				(17,500)
ACCUMULATED NET REVENUE - JUNE 30	<b>\$169,423</b>				<b>\$174,708</b>

Note: Details of the Water and Sewer Operating Funds and General Bond Debt Service Fund are on pages 8, 9 &amp; 12, respectively.

**WATER OPERATING**

(In Thousands)

	<b>FY'20 ACTUAL</b>	<b>FY'21 APPROVED BUDGET</b>	<b>FY'20 ACTUAL THRU 3/30/20</b>	<b>FY'21 ACTUAL THRU 3/31/21</b>	<b>PROJECTED THRU 6/30/21</b>
<b><u>REVENUES</u></b>					
Water Consumption Charges	\$271,173	\$295,512	\$211,988	\$214,015	\$280,000
Account Maintenance Fee	18,912	16,503	12,661	12,832	16,800
Infrastructure Investment Fee	22,373	20,099	15,246	15,716	20,700
Plumbing & Inspection Fees	8,296	8,380	6,226	7,244	9,000
Interest Income	(181)	1,000	(309)	82	100
Use of Accumulated Net Revenue	5,784	4,080	0	0	4,080
Miscellaneous	9,816	10,500	8,299	6,152	8,000
<b>TOTAL REVENUES</b>	<b>336,173</b>	<b>356,074</b>	<b>254,111</b>	<b>256,041</b>	<b>338,680</b>
<b><u>EXPENSES</u></b>					
Salaries & Wages	72,619	69,910	55,446	53,863	69,700
Heat, Light & Power	8,654	11,671	6,513	8,260	11,100
All Other	133,623	140,636	97,588	89,342	127,900
PAYGO	0	9,969	-	0	0
Debt Service	123,575	133,004	91,159	92,698	123,000
<b>GROSS EXPENSES</b>	<b>338,471</b>	<b>365,190</b>	<b>250,706</b>	<b>244,163</b>	<b>331,700</b>
Less: Reconstruction Debt Service Offset	(4,000)	(4,845)	(3,000)	(3,634)	(4,845)
Less: SDC Debt Service Offset	(3,475)	(2,731)	(2,606)	(2,048)	(2,731)
Less: Premium & Underwriter's Discount Transfers	(1,337)	(1,540)	(1,003)	(1,155)	(1,540)
<b>NET EXPENSES</b>	<b>329,659</b>	<b>356,074</b>	<b>244,097</b>	<b>237,326</b>	<b>322,584</b>
<b>NET REVENUE (LOSS)</b>	<b>6,514</b>	<b>\$0</b>	<b>\$10,014</b>	<b>\$18,715</b>	<b>16,096</b>
ACCUMULATED NET REVENUE - JULY 1	14,669				30,819 *
Use of Fund Balance	(5,784)				(4,080)
Fund Balance Transfer	19,070				0
<b>ACCUMULATED NET REVENUE - JUNE 30</b>	<b>\$34,469</b>				<b>\$42,835</b>

\*Reflects a decrease in net revenues of \$3,650,000 resulting from prior year adjustments.

**SEWER OPERATING**

(In Thousands)

	<b>FY'20 ACTUAL</b>	<b>FY'21 APPROVED BUDGET</b>	<b>FY'20 ACTUAL THRU 3/30/20</b>	<b>FY'21 ACTUAL THRU 3/31/21</b>	<b>PROJECTED THRU 6/30/21</b>
<b><u>REVENUES</u></b>					
Sewer Use Charges	\$346,985	\$393,698	\$269,691	\$274,832	\$362,000
Account Maintenance Fee	17,010	15,857	11,315	11,479	15,100
Infrastructure Investment Fee	20,408	19,311	13,863	14,250	18,400
Rockville Sewer Use	3,147	3,000	2,282	2,353	3,000
Interest Income	5,062	9,000	4,498	283	500
Plumbing & Inspection Fees	6,129	6,090	4,609	5,428	6,090
Use of Accumulated Net Revenue	5,557	3,920	0	0	3,920
Miscellaneous	11,237	10,300	8,641	7,292	10,300
<b>TOTAL REVENUES</b>	<b>415,535</b>	<b>461,176</b>	<b>314,899</b>	<b>315,917</b>	<b>419,310</b>
<b><u>EXPENSES</u></b>					
Salaries & Wages	59,092	57,816	45,048	44,314	58,300
Heat, Light & Power	6,880	8,752	5,080	6,029	8,300
Regional Sewage Disposal	56,414	58,000	40,524	42,587	58,000
All Other	134,865	144,356	89,865	85,905	135,500
PAYGO	0	21,047	0	0	0
Debt Service	156,170	180,861	117,172	118,978	157,000
<b>GROSS EXPENSES</b>	<b>413,421</b>	<b>470,832</b>	<b>297,689</b>	<b>297,813</b>	<b>417,100</b>
Less: Reconstruction Debt Service Offset	(7,600)	(4,655)	(5,700)	(3,491)	(4,655)
Less: SDC Debt Service Offset	(3,220)	(3,041)	(2,415)	(2,281)	(3,041)
Less: Premium & Underwriter's Discount Transfers	(6,567)	(1,960)	(1,172)	(5,708)	(7,611)
<b>NET EXPENSES</b>	<b>396,034</b>	<b>461,176</b>	<b>288,402</b>	<b>286,333</b>	<b>401,793</b>
<b>NET REVENUE (LOSS)</b>	<b>19,501</b>	<b>\$0</b>	<b>\$26,497</b>	<b>\$29,584</b>	<b>17,517</b>
<b>ACCUMULATED NET REVENUE - JULY 1</b>	<b>118,262</b>				<b>108,903 *</b>
Use of Fund Balance	(5,557)				(3,920)
Fund Balance Transfer	(19,070)				0
<b>ACCUMULATED NET REVENUE - JUNE 30</b>	<b>\$113,136</b>				<b>\$122,500</b>

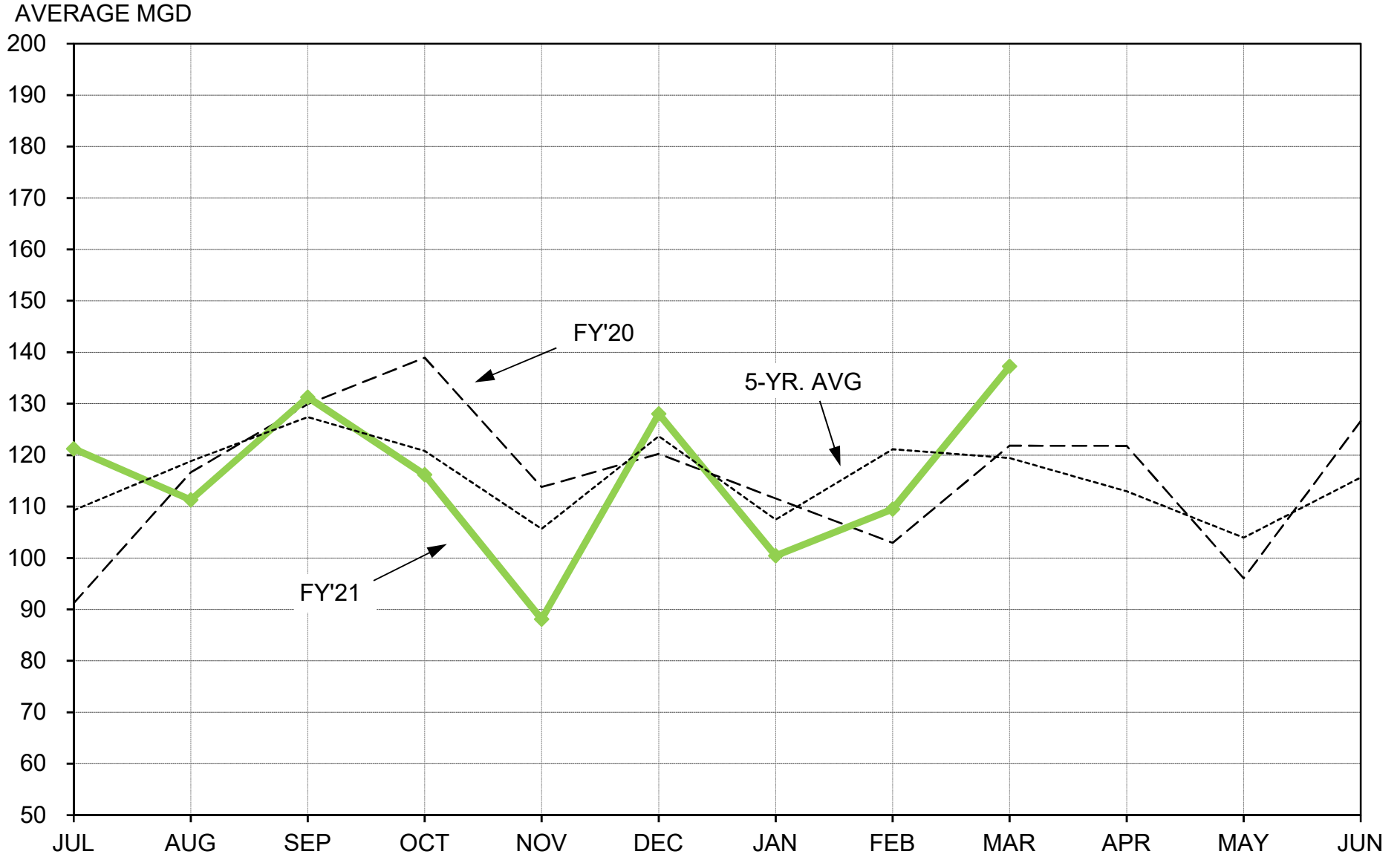
\*Reflects a decrease in net revenues of \$4,233,000 resulting from prior year adjustments.

**FY'21  
SEWER USE**

<b><u>MONTH</u></b>	<b><u>FY'21 MONTHLY AVERAGE (MGD)</u></b>	<b><u>FY'21 CUMULATIVE AVERAGE (MGD)</u></b>	<b><u>FY'20 CUMULATIVE AVERAGE (MGD)</u></b>
July	121.25	121.25	91.21
August	111.30	116.27	103.93
September	131.27	121.16	112.59
October	116.18	119.91	119.18
November	88.10	113.67	118.10
December	128.02	116.09	118.46
January	100.44	113.83	117.48
February	109.48	113.33	115.66
March	137.26	116.04	116.35
April			116.89
May			115.00
June			115.96

# SEWER USE

(INCLUDES BLUE PLAINS)



**GENERAL BOND DEBT SERVICE FUND**

(In Thousands)

	<b>FY'20 ACTUAL</b>	<b>FY'21 APPROVED BUDGET</b>	<b>FY'20 ACTUAL THRU 3/30/20</b>	<b>FY'21 ACTUAL THRU 3/31/21</b>	<b>PROJECTED THRU 6/30/21</b>
<b>REVENUES</b>					
Front Foot Benefit & House Connection					
Assessments	\$12,824	\$10,378	\$9,685	\$8,133	\$10,700
Interest Income	483	600	416	17	25
Miscellaneous	174	230	241	160	230
Use of Accumulated Net Revenue	11,600	9,500	8,700	7,125	9,500
Reconstruction Debt Service Offset	(11,600)	(9,500)	(8,700)	(7,125)	(9,500)
<b>TOTAL REVENUES</b>	<b>13,481</b>	<b>11,208</b>	<b>10,342</b>	<b>8,310</b>	<b>10,955</b>
<b>EXPENSES</b>					
Salaries & Wages	863	644	615	672	900
All Other	852	1,261	528	621	1,000
Debt Service	12,577	11,728	9,210	7,539	12,000
<b>GROSS EXPENSES</b>	<b>14,292</b>	<b>13,633</b>	<b>10,353</b>	<b>8,832</b>	<b>13,900</b>
<b>NET EXPENSES</b>	<b>14,292</b>	<b>13,633</b>	<b>10,353</b>	<b>8,832</b>	<b>13,900</b>
NET REVENUE (LOSS)	(811)	<u>(\$2,425)</u>	<u>(\$11)</u>	<u>(\$522)</u>	(2,945)
ACCUMULATED NET REVENUE - JULY 1	34,229				21,818
Use of Fund Balance	(11,600)				(9,500) *
ACCUMULATED NET REVENUE - JUNE 30	<u>\$21,818</u>				<u>\$9,373</u>

\* Reflects transfer of \$9,500,000 for Reconstruction Debt Service from General Bond Debt Service Fund to Water &amp; Sewer Operating Funds.



**SYSTEM DEVELOPMENT CHARGE ACCOUNT**

(In Thousands)

ACCOUNT BALANCE, JULY 1, 2020	\$13,730
<u>ACCOUNT ADDITIONS:</u>	
SDC Revenues, Net	24,750
Interest Income	11
	<hr/>
FUNDS AVAILABLE	38,491
Less MOU Credit Reimbursement	(2,317)
<u>TRANSFERRED TO OPERATING FUNDS:*</u>	
Water Operating - Debt Service	(2,048)
Sewer Operating - Debt Service	(2,281)
<u>TRANSFERRED TO BOND FUNDS:</u>	
Water Supply Bond	0
Sewer Disposal Bond	0
	<hr/>
Account Balance	31,845
Less Amounts Billed But Not Yet Collected	0
Less Reserve for MOU Related Reimbursements	(10,554)
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AVAILABLE ACCOUNT BALANCE, MARCH 31, 2021	<u><u>\$21,291</u></u>

\*Transfers to operating funds service debt issued in FY'16, FY'18 & FY'19 and are shown on pages 8 & 9 as SDC Debt Service Offset.

## Certificate Of Completion

Envelope Id: 03C264A2CD3A480F8167EB50E4A122D7	Status: Completed
Subject: Please DocuSign: MSR_FY21_March_ev2.pdf	
Source Envelope:	
Document Pages: 17	Signatures: 0
Certificate Pages: 2	Initials: 2
AutoNav: Enabled	Envelope Originator:
Envelopeld Stamping: Enabled	Mark Brackett
Time Zone: (UTC-05:00) Eastern Time (US & Canada)	14501 Sweitzer Lane
	Laurel, MD 20707
	Mark.Brackett@wsscwater.com
	IP Address: 205.167.187.197


## Record Tracking

Status: Original 4/28/2021 11:18:05 AM	Holder: Mark Brackett Mark.Brackett@wsscwater.com	Location: DocuSign
Security Appliance Status: Connected	Pool: FedRamp	
Storage Appliance Status: Connected	Pool: WSSC Water	Location: DocuSign

## Signer Events

Patricia Colihan  
Patricia.Colihan@wsscwater.com  
Chief Financial Officer  
WSSC Water  
Security Level: Email, Account Authentication (Optional)

## Signature



Signature Adoption: Pre-selected Style  
Using IP Address: 205.167.187.197


## Timestamp

Sent: 4/28/2021 11:19:02 AM  
Viewed: 4/28/2021 11:26:07 AM  
Signed: 4/28/2021 11:26:20 AM  
Freeform Signing

### Electronic Record and Signature Disclosure:

Not Offered via DocuSign

Joseph F Beach  
Joseph.Beach@wsscwater.com  
Deputy Gen Mgr Admin  
WSSC Water  
Security Level: Email, Account Authentication (Optional)



Signature Adoption: Pre-selected Style  
Using IP Address: 205.167.186.197

Sent: 4/28/2021 11:26:22 AM  
Viewed: 4/28/2021 11:28:04 AM  
Signed: 4/28/2021 11:41:10 AM  
Freeform Signing

### Electronic Record and Signature Disclosure:

Not Offered via DocuSign

## In Person Signer Events

## Signature

## Timestamp

## Editor Delivery Events

## Status

## Timestamp

## Agent Delivery Events

## Status

## Timestamp

## Intermediary Delivery Events

## Status

## Timestamp

## Certified Delivery Events

## Status

## Timestamp

## Carbon Copy Events

## Status

## Timestamp

## Witness Events

## Signature

## Timestamp

## Notary Events

## Signature

## Timestamp

## Envelope Summary Events

## Status

## Timestamps

Envelope Sent	Hashed/Encrypted	4/28/2021 11:19:02 AM
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<b>Envelope Summary Events</b>	<b>Status</b>	<b>Timestamps</b>
Certified Delivered	Security Checked	4/28/2021 11:28:04 AM
Signing Complete	Security Checked	4/28/2021 11:41:10 AM
Completed	Security Checked	4/28/2021 11:41:10 AM

<b>Payment Events</b>	<b>Status</b>	<b>Timestamps</b>
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